

Ref. No.: SRMSIMS/MS/2025-26/114

Date: 16/09/2025

Minutes of Bio Medical Waste Management Committee meeting held on 30/08/2025

- Bio Medical Waste Management Committee** meeting was held on **30/08/2025 at 3:30 PM** in **Hospital Committee Room (4th Floor)**.
- Following Members were present in the meeting.

Sr. No.	Position in Committee	Members of Committee	Department & Designation
1.	Chairperson	Dr. R.P.Singh	Medical Superintendent
2.	Infection Control Officer (ICO)	Dr. Vandana Sardana	Microbiology
3.	Member	Joyce Wilson	Matron
4.	Member	Mrs.Nitu	A.N.S
5.	Member	Meena kumari	Deputy Matron
6.	Member	Gyan Prakash Sharma	Deputy Matron
7.	Member	Chitra	Shift –in-charge
8.	Member	Eva Burge	Nursing In-charge(ENT Ward)
9.	Member	Sanjeev kumar	Nursing In-charge (Neurosciences ward)
10.	Member	Ekta gupta	Nursing In-charge(P.I.C.U)
11.	Member	Mrs. Chanda	Shift In-charge
12.	Member	Diksha Gangwar	Quality Assurance Dept
13.	Member	Mr. Sachidanand Nayak	In-charge (Dialysis Unit)
14.	Member	Mrs. Deena	In-charge (OT)
15.	Member	Darmendra ojha	Nursing in-charge (ICU)
16.	Member	All ICNs	Quality Assurance Dept.
17.	Member	Sheela joseph	Shift In-charge
18.	Member	Sarvesh kumar	Nursing In charge (GRR)
19.	Member	Anita Grow	Nursing In charge (Private Ward)
20.	Member	Meenakshi brown	Nursing In charge (NICU)
21.	Member	Neeta	Nursing In charge (Medical Ward)
22.	Member	Pooja Gangwar	Nursing In charge (Psychiatry Ward)
23.	Member	Kucchu rani	Nursing In-charge (Cardic+Darmaward)
24.	Member	Rajeev Verma	Health Inspector
25.	Member	Shashi	Nursing In Charge (Oncology)
26.	Member	Premlata	Nursing In charge (Gynae Ward)
27.	Member	Meeta Godson	Nursing In charge (Deluxe Ward)
28.	Member	Sunita Gardner	Nursing In charge (Pedia Ward)
29.	Member	Reny Verghese	Nursing In charge (Ortho Ward)
30.	Member	Archana Chaudhry	Nursing In charge (Labour Room)
31.	Member	Prem lata	Nursing In charge (Surgery ward)
32.	Member	Sangeeta singh	Nursing In charge (ICCU)

33.	Member	Anita poul	Nursing In charge(EYE Ward)
34.	Member	Vinita william	Nursing In charge(Pulmo ward)

a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas

Sr. no.	Location	Observation	Action to be taken/ Responsibility
I.	Ortho Ward	• Proper tray not used staff • Blood back flow in Pedia drip set hand in side	Department In-charge, Housekeeping Supervisor & Health Inspector
II.	Onco Ward	• Used gloves found in yellow bin • Stained bed sheet found in onco ward and other more • Central line care not done • Blood stained bed sheet • Use syringe and found bedside locker • Injection tray is being use to keep the cotton pad and gloves • No spirit swab in tray no kidney tray in tray to discard dirty swabs and inj. Tray is use to keep the cotton pad • No kidney tray in tray to discard the dirty cotton swab	Department In-charge, Housekeeping Supervisor & Health Inspector
III.	Respiratory Medicine Ward	• Cath care not done • Use Cotton found in 3 floor • Not cut syringe found in dressing room • Open ns and use needle found • Wrong practice o 2 mask • Wrong practice sprit and beta dine found on windows • Blood stained bed sheet and other more bed sheet • Medicine spillage on floor • Use syringe found on bed locker in 3 floor • Use cotton pad needle and empty respulse found on floor • Use nasal pron found on bed • Central line not covered with stirle pad in 3 floor • Wrong practice in back flow of blood flush out on floor sis dimple	Department In-charge, Housekeeping Supervisor & Health Inspector
IV.	Medical Ward	• Central Line care not Done • Blood stained bed sheet found • Use syringe on bed side locker • Blood stained found on bed side locker but staff not know about the sample • General waste found in chilamchi • Use open syringe found on bed side locker	Department In-charge, Housekeeping Supervisor & Health Inspector
V.	Private 01 Floor	• Blood stained needle use for copping of i.v set •	Department In-charge, Housekeeping Supervisor & Health Inspector
VI.	Cardiac Ward	• Wrong practice BP cuff found on floor . • Central line care not done •	Department In-charge, Housekeeping Supervisor & Health Inspector
VII.	Derma ward	• Use pillow cover on floor • Use Ns found on window.	Department In-charge, Housekeeping Supervisor & Health Inspector

b) Additional Point were discussed in the meeting: 30/07/2025

	Points Discussed	Action to be taken Responsibility
1.	It was advised that staff to be properly instructed and trained before deploying on duty.	Ward In-Charge

C) Needle stick injury report-july (2025)

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status
1.	19/7/2025	Rachna	Bsc. Nursing student	Surgery ward	Lt.hand ring finger	Blood sampling	complete



Dr. C.M. Chaturvedi
Deputy Medical Superintendent
Chairperson - BMW Management Committee

CC To:- The Director Administration
IT Department
All Members of the BMW Management Committee
Quality AssuranceDepartment/ICN