

Ref. No.: SRMSIMS/MS/2025-26/287

Date: 11/03/2025

**Minutes of Bio Medical Waste Management Committee meeting held on 27/02/2025**

- Bio Medical Waste Management Committee** meeting was held on 27/02/2025 at 3:30 PM in Hospital Committee Room (4<sup>th</sup> Floor).
- Following Members were present in the meeting.

| Sr. No. | Position in Committee                  | Members of Committee       | Department & Designation                  |
|---------|----------------------------------------|----------------------------|-------------------------------------------|
| 1.      | Member                                 | <b>Dr. C.M Chaturvedi</b>  | Deputy Medical Superintendent             |
| 2.      | <b>Infection Control Officer (ICO)</b> | <b>Dr. Vandana Sardana</b> | Microbiology                              |
| 3.      | Member                                 | Joyce Wilson               | Matron                                    |
| 4.      | Member                                 | Mrs.Nitu                   | A.N.S                                     |
| 5.      | Member                                 | Meena kumari               | Deputy Matron                             |
| 6.      | Member                                 | Gyan Prakash Sharma        | Deputy Matron                             |
| 7.      | Member                                 | Mr. Raj Kapoor Jauhari     | Health & Hygiene Manager                  |
| 8.      | Member                                 | Eva Burge                  | Nursing In-charge(ENT Ward)               |
| 9.      | Member                                 | Sanjeev kumar              | Nursing In Charge<br>(Neurosciences ward) |
| 10.     | Member                                 | Ekta gupta                 | Nursing In-charge( P.I.C.U)               |
| 11.     | Member                                 | Mrs. Chanda                | Shift In-charge                           |
| 12.     | Member                                 | Diksha Gangwar             | Quality Assurance Dept                    |
| 13.     | Member                                 | Mr. Sachidanand Nayak      | In-charge (Dialysis Unit)                 |
| 14.     | Member                                 | Mrs. Deena                 | In-charge (OT)                            |
| 15.     | Member                                 | Mr. Dharmendra             | In-charge (ICU)                           |
| 16.     | Member                                 | All ICNs                   | Quality Assurance Dept.                   |
| 17.     | <b>Secratry</b>                        | Mr. Chandrabhan Gangwar    | Health Inspector                          |
| 18.     | Member                                 | Sarvesh kumar              | Nursing In charge (GRR)                   |
| 19.     | Member                                 | Anita Grow                 | Nursing In charge (Private Ward)          |
| 20.     | Member                                 | Meenakshi brown            | Nursing In charge (NICU)                  |
| 21.     | Member                                 | Neeta                      | Nursing In charge (Medical Ward)          |
| 22.     | Member                                 | Pooja Gangwar              | Nursing In charge (Psychiatry Ward)       |
| 23.     | Member                                 | Dinesh kumar               | Nursing Staff (Cardic+Darmaward)          |
| 24.     | Member                                 | Rajeev Verma               | Health Inspector                          |
| 25.     | Member                                 | Shashi                     | Nursing In Charge (Oncology )             |
| 26.     | Member                                 | Premlata                   | Nursing In charge (Gynae Ward )           |
| 27.     | Member                                 | Meeta Godson               | Nursing In charge (Deluxe Ward)           |
| 28.     | Member                                 | Rasmi Dhoni                | Nursing Staff (Pedia Ward)                |
| 29.     | Member                                 | Sumit                      | Nursing Staff (Ortho Ward )               |
| 30.     | Member                                 | Archana Chaudhry           | Nursing In charge (Labour Room)           |
| 31.     | Member                                 | Prem lata                  | Nursing In charge (Surgery ward)          |

**a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas**

| Sr. no. | Location            | Observation                                                                                                                                                                                                                                                                              | Action to be taken/<br>Responsibility                                  |
|---------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| I.      | GRR Ward            | <ul style="list-style-type: none"> <li>Non Chlorinated Polythene is being installed in 120 litre dustbin BMW collection area .</li> </ul>                                                                                                                                                | Department In-charge,<br>Housekeeping Supervisor<br>& Health Inspector |
| II.     | Medical Ward        | <ul style="list-style-type: none"> <li>Cotton has found in red bin</li> <li>Use syringe and needle bed side locker in</li> <li>Use syringe and needle on bed side locker bed no 93</li> <li>Empty ns bottle found under the pt bed no 80</li> <li>Use syringe found on pillow</li> </ul> | Department In-charge,<br>Housekeeping Supervisor<br>& Health Inspector |
| III.    | Emergency ICU       | <ul style="list-style-type: none"> <li>Hiv Positive waste has found in black poly beg</li> </ul>                                                                                                                                                                                         | Department In-charge,<br>Housekeeping Supervisor<br>& Health Inspector |
| IV.     | Neuro Sciences Ward | <ul style="list-style-type: none"> <li>ECG Electrodes and general waste has found in blue bin</li> </ul>                                                                                                                                                                                 | Department In-charge,<br>Housekeeping Supervisor<br>& Health Inspector |
| V.      | Dialysis Unit       | <ul style="list-style-type: none"> <li>Syringes hab not being cut</li> <li>Recapped needle has found in blue bin</li> </ul>                                                                                                                                                              | Department In-charge,<br>Housekeeping Supervisor<br>& Health Inspector |
| V1.     | Pulmonary Ward      | <ul style="list-style-type: none"> <li>Bed no 12 not clean last 2 days</li> <li>Use gloves in tray</li> </ul>                                                                                                                                                                            | Department In-charge,<br>Housekeeping Supervisor<br>& Health Inspector |
| VII.    | Labour Room Ot      | <ul style="list-style-type: none"> <li>Iv set with needle has found in red poly beg</li> <li>Cotton ped and syringe with needle has found in red poly beg</li> </ul>                                                                                                                     | Department In-charge,<br>Housekeeping Supervisor<br>& Health Inspector |
| VIII.   | Onco Ward           | <ul style="list-style-type: none"> <li>use syringe in sofa</li> </ul>                                                                                                                                                                                                                    |                                                                        |

b) Additional Point were discussed in the meeting: 27/02/2025

|    | Points Discussed                                                                          | Action to be taken Responsibility |
|----|-------------------------------------------------------------------------------------------|-----------------------------------|
| 1. | It was advised that staff to be properly instructed and trained before deploying on duty. | Ward In-Charge                    |

| Sr. No. | Date     | Name       | Category      | Location                      | Site of Injury   | Procedure Associated   | Immunization Status |
|---------|----------|------------|---------------|-------------------------------|------------------|------------------------|---------------------|
| 1.      | 01/01/25 | Dr.Rajat   | Docter        | Eye OPD                       | Lt.little finger | RBS Tasting            | Unvaccinated        |
| 2.      | 22/01/25 | Sonu       | Sweeper       | Casualty                      | Rt.Index finger  | Cleaning               | Complete            |
| 3.      | 28/01/25 | Pooja devi | Nursing staff | Private 1 <sup>st</sup> floor | Right palm       | Injection tray discard | Complete            |



**Dr. C.M. Chaturvedi**  
**Deputy Medical Superintendent**  
**Chairperson - BMW Management Committee**

**CC To:-** The Director Administration  
IT Department  
All Members of the BMW Management Committee  
Quality Assurance Department/ICN