

Ref. No.: SRMSIMS/MS/2025-26/371

Date: 16/06/2025

Minutes of Bio Medical Waste Management Committee meeting held on 02/06/2025

- Bio Medical Waste Management Committee** meeting was held on **02/06/2025 at 3:30 PM** in **Hospital Committee Room (4th Floor)**.
- Following Members were present in the meeting.

Sr. No.	Position in Committee	Members of Committee	Department & Designation
1.	Member	Dr. C.M Chaturvedi	Deputy Medical Superintendent
2.	Infection Control Officer (ICO)	Dr. Vandana Sardana	Microbiology
3.	Member	Joyce Wilson	Matron
4.	Member	Mrs.Nitu	A.N.S
5.	Member	Meena kumari	Deputy Matron
6.	Member	Gyan Prakash Sharma	Deputy Matron
7.	Member	Mr. Raj Kapoor Jauhari	Health & Hygiene Manager
8.	Member	Eva Burge	Nursing In-charge(ENT Ward)
9.	Member	Kalpana Sharma	Nursing staff (Neurosciences ward)
10.	Member	Ekta gupta	Nursing In-charge(P.I.C.U)
11.	Member	Mrs. Chanda	Shift In-charge
12.	Member	Diksha Gangwar	Quality Assurance Dept
13.	Member	Mr. Sachidanand Nayak	In-charge (Dialysis Unit)
14.	Member	Mrs. Deena	In-charge (OT)
15.	Member	Lalit chand	Staff nurse (ICU)
16.	Member	All ICNs	Quality Assurance Dept.
17.	Secratry	Mr. Chandrabhan Gangwar	Health Inspector
18.	Member	Sarvesh kumar	Nursing In charge (GRR)
19.	Member	Anita Grow	Nursing In charge (Private Ward)
20.	Member	Meenakshi brown	Nursing In charge (NICU)
21.	Member	Neeta	Nursing In charge (Medical Ward)
22.	Member	Pooja Gangwar	Nursing In charge (Psychiatry Ward)
23.	Member	Ruby gangwar	Nursing Staff (Cardic+Darmaward)
24.	Member	Rajeev Verma	Health Inspector
25.	Member	Shashi	Nursing In Charge (Oncology)
26.	Member	Premlata	Nursing In charge (Gynae Ward)
27.	Member	Meeta Godson	Nursing In charge (Deluxe Ward)
28.	Member	Sunita Gardner	Nursing In charge (Pedia Ward)
29.	Member	Reny Verghese	Nursing In charge (Ortho Ward)
30.	Member	Archana Chaudhry	Nursing In charge (Labour Room)
31.	Member	Prem lata	Nursing In charge (Surgery ward)
32.	Member	Sangeeta singh	Nursing In charge (ICCU)
33.	Member	Anita poul	Nursing In charge(EYE Ward)

34.	Member	Vinita william	Nursing In charge(Pulmo ward)
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a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas

Sr. no.	Location	Observation	Action to be taken/ Responsibility
I.	Medical Ward	- Used syringe and loaded medicine use q set on bed side locker. - General waste in chilamchi sister sikha. - Use cotton chilamchi - Use needle found in bed side table.	Department In-charge, Housekeeping Supervisor & Health Inspector
II.	Labour room	- Syringes hub not being cut . - Full filled sharp container. - Iv drip set open and empty iv fluid bottale has found in chilamchi.	Department In-charge, Housekeeping Supervisor & Health Inspector
III.	Gynae Ward	- Open needle and syringes hub not being cut. - Open needle and syringe hun not being cut. - Genrel wasye and gloves has found in yellow poly beg.	Department In-charge, Housekeeping Supervisor & Health Inspector
IV.	Pedia Ward	- Diaper has found in black poly beg. - Recapped needle and syringes hub not being cut. - Neelde and syringes has found in black poly beg. - Most of pedia drip set opened. - Patient discharged cleaning not done.	Department In-charge, Housekeeping Supervisor & Health Inspector
V.	Deluxe Ward	Non chlorinated poly beg in being installed in 120 litre dustbin.	Department In-charge, Housekeeping Supervisor & Health Inspector
VI.	NICU	- Syringe hub not being cut. - General waste and gloves has found in yellow poly beg. - General waste has found un red poly beg.	Department In-charge, Housekeeping Supervisor & Health Inspector
VII.	ENT Ward	Suction bottale not clean after shifting patient other bed.	Department In-charge, Housekeeping Supervisor & Health Inspector
VIII.	Surgery ward	- Open needle has found on side locker . - Dirty dressing has found on the patient bed . - Spill management not done ,dirty cotton pad has found on floor.	Department In-charge, Housekeeping Supervisor & Health Inspector
IX.	Ortho ward	- Suction not clean after use . - Used lox jelly has found on side locker. - Central line care not done.	Department In-charge, Housekeeping Supervisor & Health Inspector
X.	Psychiatric ward	- Open iv set wrong practice follow. - Dirty blood stained kidney tray not clean since two days.	Department In-charge, Housekeeping Supervisor & Health Inspector

b) Additional Point were discussed in the meeting: 30/04/2025

	Points Discussed	Action to be taken Responsibility
1.	It was advised that staff to be properly instructed and trained before deploying on duty.	Ward In-Charge

C) Needle stick injury report-April (2025)

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status
1.	10/4/2025	Rakhi	Nursing staff	Pedia OPD	Rt.index finger	Tray discard	Incomplete
2.	15/4/2025	Dr.Rashika	Doctor	Eye Ward	Lt. Ring Finger	Suturing	Unvaccinated
3.	16/4/2025	Dr.Simran	Doctor	Gynae OT	Rt.index finger	Assiting suturing	Unvaccinated
4.	19/4/2025	Veer pal	Ward boy	Ot 2 nd floor	Rt.index finger	Cleaning	Incomplete



Dr. C.M. Chaturvedi
Deputy Medical Superintendent
Chairperson - BMW Management Committee

CC To:- The Director Administration
IT Department
All Members of the BMW Management Committee
Quality Assurance Department/ICN